

Student Financial Services Office 197 Franklin St. Auburn, NY

If an individual is required to file a 2022 IRS income tax return and has been granted a filing extension by the IRS, provide the following documents:

A copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for tax year 2022

All W-2 forms for each source of employment income received for 2022. If self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2022

IRS verification of Non-filing letter dated after 10/1/24

Interim Verification

Verification is temporarily completed when the above documentation has been received. At this point, students will be able to confirm their charges but no money will be released to the bookstore or as a refund until final verification is completed.

Once a tax return is filed, a copy of the 2022 Federal IRS Tax Return Transcript **or** completion of the IRS Data Retrieval Tool through the FAFSA application must be sent to the Student Financial Services Office.

Final Verification

Verification is not